

# **North Chicago Public Library**

## **Request for Proposal**

### **Parking Lot Work**

**2100 Argonne Dr., North Chicago, IL**

**Submissions Open Date/Time:**

**Monday, August 31<sup>st</sup>, 2020 at 10:00 a.m. CST**

**Place:**

**North Chicago Public  
Library**

**2100 Argonne Drive  
North Chicago, IL 60064**

**Dear Prospective Bidder:**

The North Chicago Public Library is pleased to invite you to submit a sealed proposal for:

**Parking Lot Work**

**Services – 2100 Argonne Drive, North Chicago, IL 60064**

**RFP Opening: Monday, August 31<sup>st</sup>, 2020 10:00 a.m., local time**

**RFP Submission deadline is Friday, September 4<sup>th</sup>, 2020 at 5:00 P.M.**

**A walk-through** review of the work should be held with Joan Battley, Library Director, at **2100 Argonne Drive, North Chicago, IL 60064** prior to the submitting of the bid on **Monday, August 31<sup>st</sup> 2020** at **2:00 P.M.**

Please note the following requirements of the Request for Proposal:

- **Price Work Sheet**
- **Proposal Form**
- **Certificate of Insurance**
- **References**
- **Written Description on how the proposal meets RFP requirements within estimated timeline.**

We sincerely hope that you take the time to review the specifications and submit a proposal. If you need additional information please submit your questions in writing to the Library, either by fax at **847-689-9117** or by email to [joanb@ncplibrary.org](mailto:joanb@ncplibrary.org) by **5:00 P.M. on Wednesday, September 2<sup>nd</sup>, 2020**. The Library will email a response by end of the day **Thursday, September 3<sup>rd</sup>, 2020**.

Sincerely,

**Joan Battley**  
**Library Director**

## Specifications for North Chicago Public Library Parking Lot

**PROPERTY SITE:** 2100 ARGONNE DRIVE NORTH CHICAGO IL 60064

**Black Top Parking Lot Sq. Ft. 17,354**

### **1) Mill Asphalt and Resurface:**

- Compact very heavily.
- Re-profile surface.
- Correct drainage issues.
- Level off existing grade.
- Fill low spots if needed.
- Resurface with 1 ½ inch Mill asphalt.
- The material must meet OSHA and Illinois State Specifications.

### **2) Striping:**

- Re-stripe lot according to current configuration.

## **The North Chicago Public Library Request for Proposal for 2020 Parking Lot Resurfacing**

North Chicago Public Library

2100 Argonne Drive

North Chicago, IL 60064

**NOTICE IS HERBY GIVEN** that North Chicago Public Library is asking for bids for PARKING LOT RESURFACING for calendar year 2020. This document contains the specifications, checklist and proposal forms for work proposed.

The Library is seeking qualified contractors with the experience and resources to provide the services herein described in this document.

The North Chicago Public Library reserves the right to reject any Bids or parts thereof, to waive any irregularities or informalities in bidding procedures and award the contract in a manner best serving the interest of the City Public Library.

### **INSTRUCTIONS TO BIDDERS**

Before submitting a bid, Contractors shall carefully read and examine all of the contract documents. Bidders are advised to inspect the library property prior to submitting a bid. The contract will be awarded to the successful bidder following formal action undertaken by the **North Chicago Public Library Trustees** at their regular board meeting.

### **PROPOSAL REQUIREMENTS AND CONDITIONS**

Payment will be based on the work performed in accordance with contract, at the prices provided for library property and from the maintenance checklist. "This contract calls for the construction of a "public work," within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. ("the Act"). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the "prevailing rate of wages" (hourly cash wages plus fringe benefits) in the county where the work is performed. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor's website at: <http://www.state.il.us/agency/idol/rates/rates.HTM>. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage, notice and record keeping duties."

## **AWARD AND EXECUTION OF CONTRACT**

**CONSIDERATION OF PROPOSALS:** The proposals received will be compared based on price for library property. The Library will award work found to be in the best interest of the City Library.

**UNAUTHORIZED WORK:** The Contractor shall undertake no work beyond that specified (checklist) herein, unless the Library has provided a written request, priced by the Contractor, and properly authorized by the Library prior to the work being performed.

**DEBRIS ON PAVED SURFACES OR STRUCTURES:** Where the Contractor's equipment is operated on or alongside of any portion of the traveled surface; or structures used by traffic on; or adjacent to the area covered by this contract and under the control of the Contractor, the Contractor shall fully clean areas and surfaces of all dirt and debris at the end of each operation at the library.

**PROTECTION AND RESTORATION OF PROPERTY:** If public or private property interferes with the work, the Contractor shall provide written notice to the Library of such property, advising of the nature of the interference and shall cooperate with the Library for the protection or disposition of such property.

The Contractor shall take all necessary precautions for the protection of the public and private property, such as windows, siding walls and foundations of buildings, underground facilities, overhead structures, trees, shrubbery and fences contiguous to the work by keeping all guards and shields in place on all equipment used in the performance of this contract. The Contractor shall be responsible for all damage or destruction of property arising out of the performance of this contract.

## **PROGRESS and COMPLETION**

**PROGRESS OF THE WORK:** The Contractor shall commence and complete the work specified by this agreement as specified. The work shall continue in such a manner and with such supply of materials, equipment, and labor as is considered necessary to insure its completion as scheduled.

**COMPLETION OF WORK:** The Contractor shall complete all work according to the agreed schedule, or before. When a delay occurs due to unforeseen circumstances beyond the control and without the fault or negligence of the Contractor, the time of completion shall be reasonably extended by the Library.

**FAILURE TO MAINTAIN SCHEDULE:** Should the Contractor fail to maintain the agreed upon schedule, complete the work within the time specified in the contract or within such extended time as may have been allowed, the Library may terminate this contract after providing written notice to the Contractor of the same.

## **TAXES**

The North Chicago Public Library is exempt from paying Illinois Use Tax, Illinois Retailers Occupation Tax, Federal Excise Tax, and Municipal Retailer's Occupation Tax.

## **PRECONSTRUCTION CONFERENCE**

Following the award of the Contract, and at least 2 working days before commencement of any work activities, the Contractor will be required to attend a Preconstruction Conference. At this time, the Contractor will be required to furnish and discuss the following:

1. Written calendar style progress schedule by week detailing the work planned:
2. Names and contact information of the Field Superintendent, and the name and phone number of a responsible individual who can be reached 24/7.

**NORTH CHICAGO PUBLIC LIBRARY**

**PROPOSAL FORM**

**RFP TITLE:** Parking Lot Work  
North Chicago Public Library  
2100 Argonne Drive  
North Chicago 60064

**RECEIVED BY:** Friday, September 4, 2020

**TIME DUE:** 5:00 P.M.

*The undersigned proposer, having examined the specifications and other documents, hereby agrees to supply services as per the attached specifications and to perform other work stipulated in, required by and in accordance with the proposal documents attached for and in consideration of the proposed prices and certifies meets minimum bidder qualifications.*

***PLEASE SUBMIT ONE (1) ORIGINAL AND  
ONE (1) COPY OF YOUR PROPOSAL***

**TO BE CONSIDERED, ALL PROPOSALS MUST:**

- BE SIGNED
- INCLUDE ALL WORKSHEETS
- BE RECEIVED PRIOR TO DUE DATE AND TIME

**FIRM NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE NO.:** \_\_\_\_\_ **FAX NO:** \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE:** \_\_\_\_\_ (Typed)

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_



**NORTH CHICAGO PUBLIC LIBRARY  
Parking Lot Work  
2100 Argonne Drive, North Chicago, IL 60064**

**Price Work Sheet**

All respondents must use the following price sheet in order for their proposal to be considered.

Firm Name \_\_\_\_\_

Tax ID # \_\_\_\_\_

Contact \_\_\_\_\_

Phone \_\_\_\_\_

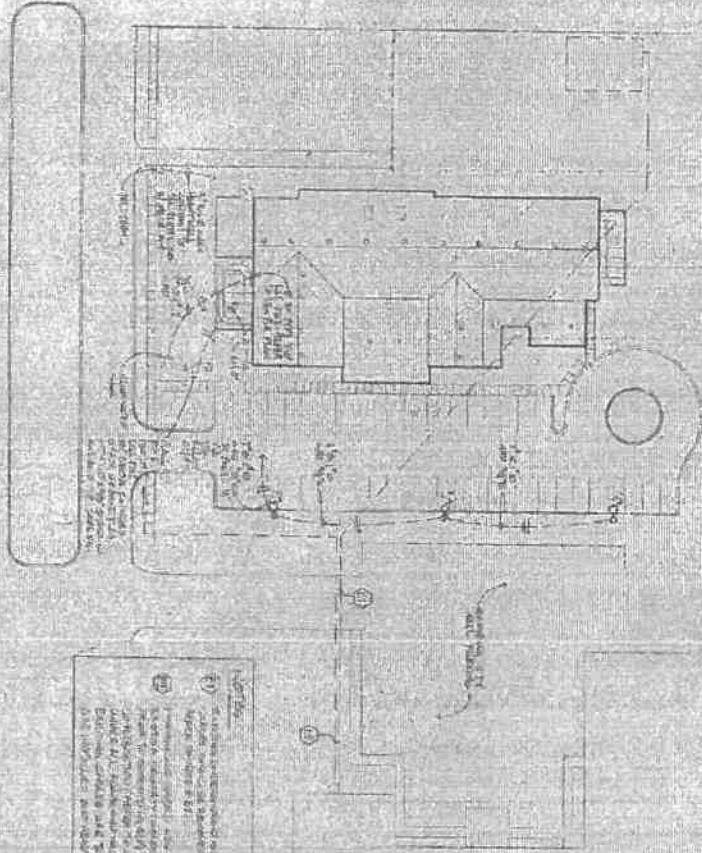
Fax \_\_\_\_\_

Email \_\_\_\_\_

**North Chicago Public Library**

Project: \_\_\_\_\_

**SITE PLAN / ROOF PLAN**  
**LIGHTING & POWER**  
 SCALE 1/8" = 1'-0"



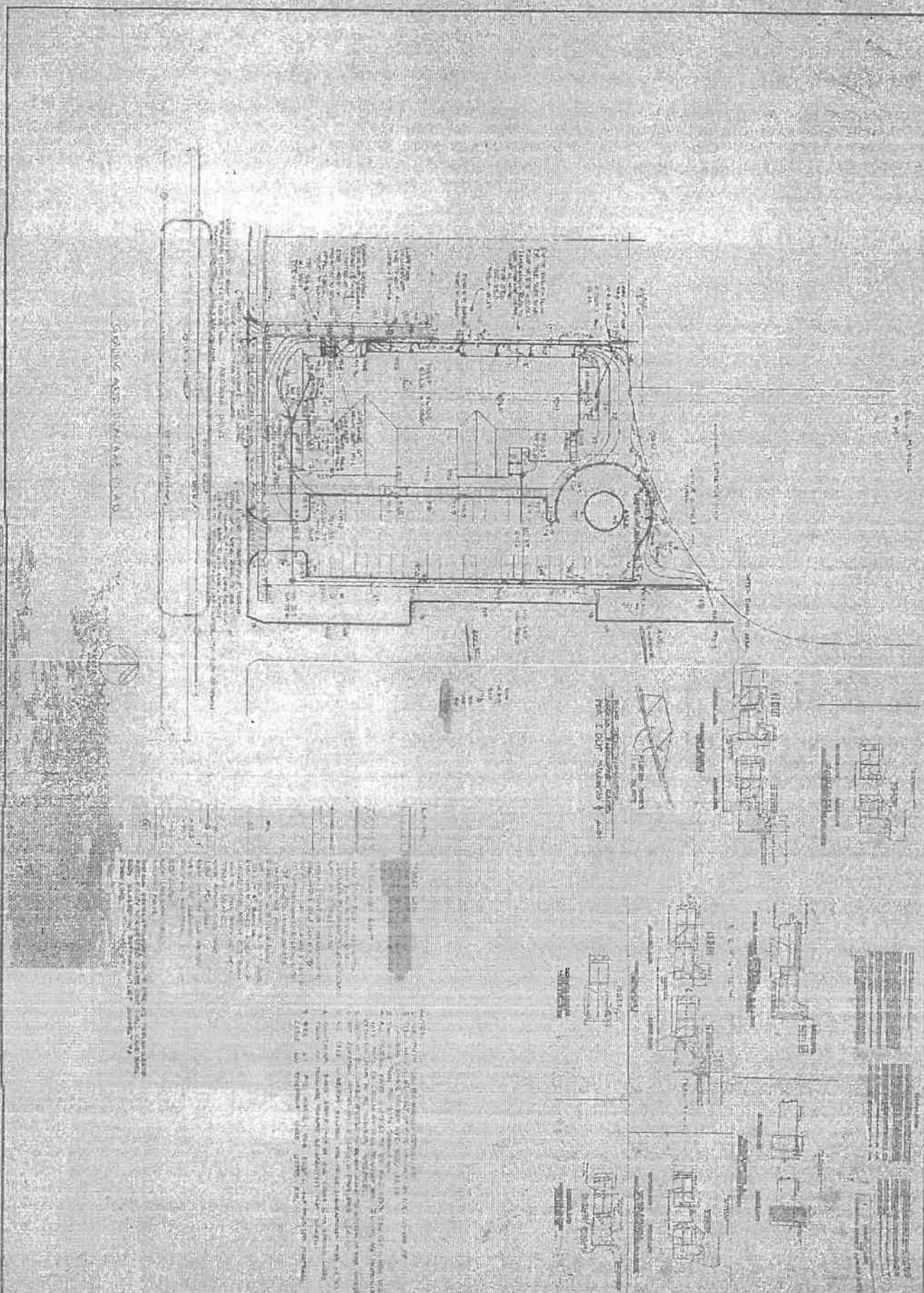
**Notes:**

- 1) All lighting and power shall be installed in accordance with the National Electrical Code (NEC) and the applicable local codes.
- 2) All lighting fixtures shall be of the recessed type and shall be installed in accordance with the manufacturer's instructions.
- 3) All power outlets shall be of the standard type and shall be installed in accordance with the manufacturer's instructions.
- 4) All wiring shall be installed in accordance with the applicable local codes.



**Legend:**

- 100W Recessed Downlight
- 150W Recessed Downlight
- 200W Recessed Downlight
- 300W Recessed Downlight
- 400W Recessed Downlight
- 500W Recessed Downlight
- 600W Recessed Downlight
- 700W Recessed Downlight
- 800W Recessed Downlight
- 900W Recessed Downlight
- 1000W Recessed Downlight
- 1500W Recessed Downlight
- 2000W Recessed Downlight
- 3000W Recessed Downlight
- 4000W Recessed Downlight
- 5000W Recessed Downlight
- 6000W Recessed Downlight
- 7000W Recessed Downlight
- 8000W Recessed Downlight
- 9000W Recessed Downlight
- 10000W Recessed Downlight



**NORTH CHICAGO PUBLIC LIBRARY**  
 2100 ARGONNE DRIVE  
 NORTH CHICAGO ILLINOIS

**REHDER ROTHERMEL PEKKARINEN** INC.

ARCHITECTS  
 1725 N. LEWIS AVE.  
 WILMINGTON, ILL.  
 217-358-0200

